



**CORAL GABLES PREPARATORY ACADEMY**  
**ARRIVAL PROCEDURES for PARENTS**  
**Pre-K - 4<sup>TH</sup> GRADE**  
**2021 - 2022**



The following are the **ARRIVAL Procedures** for students in Pre-K - 4<sup>th</sup> Grades. Please adhere to them in order to facilitate a safe and orderly ARRIVAL process. THANK YOU!! Gates open at 8:00 AM for Pre-K, KG, and 1<sup>st</sup> grade students. Gates open at 8:15 AM for 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> grade students. School Hours: Pre-K, KG, and 1<sup>st</sup> grade 8:20am-1:50pm. 2<sup>nd</sup>-4<sup>th</sup> grade 8:35am-3:05pm. Wednesday 1:50pm dismissal for **ALL** grade levels.

Student Drop off Areas

- 1) **Pre-K/KG/1<sup>st</sup> Grade:** Students will enter the building at 8am via the East Gate on Minorca Ave. (Gazebo Area). Teachers will be at the East Gate on Minorca Avenue (Gazebo Area) in order to receive students and implement proper social distancing guidelines.
- 2) **2<sup>nd</sup>/3<sup>rd</sup>/4<sup>th</sup> Grade:** Students will enter the building at 8:15am via the Main Gate on Minorca Avenue. Students will walk in and go straight to their homeroom. Teachers will open classroom doors at 8:15am in order to receive students and implement proper social distancing guidelines.

The Main Gate on Minorca Ave. and East Gate (Gazebo Area) drop off areas, are **passenger loading areas only**. Parents **may not park or get out** of their vehicle in these areas. When dropping students off, proceed to the end of the drive through car line to allow for on-coming cars that may be behind you. (Please **DO NOT STOP IN THE MIDDLE OF THE DROP OFF AREAS**)

**Late Arrivals:** Students in Pre-K, KG, and 1<sup>st</sup> grade who arrive after 8:20am will enter through the Main Gate on Minorca Avenue for a late pass. Students in 2<sup>nd</sup> – 4<sup>th</sup> grades who arrive after 8:35am will enter through the Main Gate on Minorca for a late pass. School staff will assist with late pass and escort students to class.

